

PRESTON CULTURAL FRAMEWORK BOARD

Thursday 18th March 2021

10am

- 1) **Attendance:** Tim Joel (Chair), Esther Ferry-Kennington, Phil Kaila, Charles Quick, Ed Matthews-Gentle, Rita Whitlock (admin).

The Board welcomed and approved the following new Sector Rep appointments who also attended the meeting.

Marketing Lancashire: Rachel McQueen

Preston's College: Jane Tudor

Millbank Centre: Lisa Taylor

- 2) **Apologies:** Jane Anthony, Heather Fox, Steve Lloyd.
- 3) **Minutes: Thursday 25th February 2020:** Agreed, Lancashire Encounter update provided – detailed in point 7.

4) Cultural Governor Board Recruitment update

- Score sheet of the 9 interviewed candidates circulated prior to the meeting
- **NOTED:** Heather and Phil had been invaluable in both shortlisting and interviewing.
- The Board discussed all the interviewed candidate's **AGREED:** To support the interviewing panel's top 4 recommendations and appoint:

Jack Bamber
Garry Cook
Chantal Oakes
Kerry Tenby

- **NOTED:** very impressed by the real enthusiasm, the wish to get involved and make things happen from everyone who had applied. **ACTION:** The board to agree a mechanism to continue engagement from all the applicants in the development and delivery of the strategy.

5) Cultural Framework Strategy update (Esther Ferry-Kennington).

- CF proposition draft #3.doc circulated with agenda prior to this meeting – **ACTION** comments by 1st April back to Esther.
- Strong desire to continue democratic process that developed the strategy into delivery.
- Next stage is the action plan workshop **ACTION:** 18th March circulate doodle poll for Workshop dates around the Board.

- Wed 24th March – confirm workshop date and email save the date to all attendees of consensus workshops.
- Develop workshop agenda and sign off.
- 1 week before workshop delivery send signed off 12-year strategy proposition and agenda to workshop participants.
- Deliver workshop
- Collate workshop content and propose Action Plan to be agreed by Framework Board at May board meeting.
- **AGREED:** The Cultural Framework Strategy will be printed document with a participant list as an appendix.
- **AGREED:** The Strategy Action Plan will be a living active document and will be a permanent agenda item with an Annual review.

6) Something Brewing website

- Now live: <https://www.somethingsbrewing.co.uk/> and needs input/content from the Board members.
- Add introduction the Board members (include individuals photos)
- Welcomed Rachel's offer to use her skill to overlook and make recommendations for the site.

7) Lancashire Encounter Festival

Esther introduced the festival to the new members (see attached proposed programme)

AGREED: Esther will supply a Proposed Event Time Line for the minutes

- 8) **AOB:** It was agreed that a process that would enable everyone to populate the agenda should be found.
- 9) **Date and Time of next meeting:** Now we have new members on the board, we will review the meeting day to avoid clashes.

Rita will circulate a poll to see if a more suitable day can be found.